



**POSTING DATE:**  
**October 9, 2018**

Saginaw Transit Authority Regional Services (STARS) is a public transportation system for the urbanized Saginaw area, which travels about 1.2 million miles per year. STARS provides basic transportation needs and is an important partner in economic development. STARS also serves as an effective tool for mobility-challenged citizens. It is the MISSION of STARS to provide safe, efficient, dependable, and affordable public transportation for ALL citizens of Saginaw.

**Position:** **Bus Operator (Full-Time)**

**Position Description:**

**General Summary:**

The Bus Operator is responsible for the safe transportation of passengers by operating any type of motor coach on regularly scheduled routes, specified destinations, and demand response service.

**Essential Job Functions:**

1. Observe all state and municipal traffic laws.
2. Assure proper fares are deposited, report defective equipment, utilized appropriate radio procedures, and exercise defensive driving.
3. Record information, such as passenger counts, transfers collected, coach mileage time card, defective cards, and accident and incident reports.
4. Provide outstanding customer service, assist and advise passengers.
5. Other duties as assigned by the Senior Manager of Transportation.

**Reports to:** Senior Manager of Transportation

**Qualifications:** **High School Diploma, GED** or equivalent.  
**One to Three (1-3) years** of experience as a Bus Operator.  
Must possess a valid **CDL (Commercial Driver License)** with the proper endorsements for public transit service.  
Provide neat, professional, courteous service.  
Load wheelchairs and lift up to 50 pounds.

**Closing Date:** When position is filled

**Examination/Screening:** Selected candidate will be required to successfully complete a drug screen, physical examination, and background check.

**Applications:** Candidate submissions and inquiries should be directed to:

**Deverett Jasper, Human Resources Manager**  
**djasper@saginaw-stars.com**

**-OR-**

In person/Mail: STARS 615 Johnson St. Saginaw, MI 48607  
Fax: 989-753-7470

**STARS is an Equal Opportunity Employer**