



**SAGINAW TRANSIT AUTHORITY REGIONAL SERVICES  
BOARD MEETING AGENDA**

Monday, July 9<sup>th</sup>, 2018

12:00 P.M.

**Call to Order**

Called the meeting to order at 12:01 AM

**Roll Call**

Zachery Lach conducted roll call

**Present:**

**Absent:** Ms. Blanche Clark, Mr. Neil Phelps

**Staff:** Mr. Glenn Steffens, Ms. Lauren Pavlowski, Ms. Joann Johnson-West, Ms. Sherina Turner, Mr. Bryan Trapp, Mr. Zachery Lach

**Public:** 1 member of the public, wished to be anonymous

**Comments from the Public**

She was wondering if STARS is taking down a bus stop sign at Court and Michigan. Then she brought attention to the stop on Vermont and Michigan. and that sometimes STARS drivers stop at the sign, and some don't stop. At Kroger's regarding #1 and that STARS is usually late when it comes to that stop. When Congress and Bay, and she says that the drivers use different routes when there is construction. State St. she suggests that STARS need more stops along that road. On Bus #3 and the Route #4 leaves before she gets there. On Hill St. she's wants more consistency on drivers stopping along the curve.

**Part I: Board Action Items:**

**A. Approval of Agenda, July 9<sup>th</sup>, 2018**

**M-KC S-KC**

**B. Approval of the June Board and Committee Meeting Minutes**

- *Planning Committee Minutes- 06/18/18 -*
- *Personnel & Policy Committee Minutes- 06/18/18 - No Quorum*
- *Finance Committee Minutes- No Meeting*
- *Regular Board Minutes- 06/25/18*

*A motion was made by Mr. Dennis Browning, supported by Mr. Dean Emerson, to approve the June Board and Committee Minutes; motion approved unanimously.*

### C. Committee Reports

- *Planning and Governmental Affairs Committee*
  - (1) No Meeting
- *Personnel/Policy Committee*
  - (2) Update from Committee Chair
  - (3) **Resolution 07.01.18** Resolution authorizing STARS to adopt the updated T-5 No Show Policy.

*A motion was made by Mr. Dennis Browning, supported by Chairman Carl Ruth, to approve Resolution 07.01.18; motion approved unanimously.*

M-DB S-CR

- (4) **Resolution 07.02.18** Resolution authorizing STARS to adopt the updated T-1 American Disabilities Act Policy. M-CR S-DB

*A motion was made by Chairman Carl Ruth, supported by Mr. Dennis Browning to approve Resolution 07.02.18; motion approved unanimously.*

- (5) **Resolution 07.03.18** Resolution authorizing STARS to adopt the updated P-2 Title VI Program.

*A motion was made by Ms. Karen Courneya, supported by Mrs. Dorothy Allen, to approve Resolution 07.03.18; motion approved unanimously.*

- *Finance Committee*
  - (6) Update from Committee Chair
  - (7) **May 2018** Budget Report

*A motion was made by Mr. Dean Emerson, supported by Mr. Dennis Browning, to accept the May 2018 Budget Report; motion approved unanimously.*

- (8) **Projected Cash Flow Report** thru July 8<sup>th</sup>, 2018

*A motion was made by Mr. Dennis Browning, supported by Mr. Dean Emerson, to accept the Projected Cash Flow Report; motion approved unanimously.*

### D. Executive Director Report

- June 26<sup>th</sup>, 2018 Public Hearing regarding the 5339 Capital Grant

STARS had a public hearing regarding leftover funds, the only comment STARS received was for the floor sweeper. He simply asked for getting credit if STARS were to turn in the old floor sweeper. STARS will be issuing 2 RFP's for the projects regarding the public hearing in June. Mr. Steffens reminded the board members of the upcoming STARS Employee Appreciation event at Stardust Lanes. Mr. Steffens also wanted to inform the board of Human Resource Manager, Bryan Trapp, departure from STARS and wanted to wish him the best of luck in his future company.

**Comments from Board Members**

None

**Adjournment**

*A motion was made by Mr. Dennis Browning, supported by Ms. Karen Courneya, to adjourn the July 9<sup>th</sup>, 2018 board meeting; motion approved unanimously. Chairman Carl Ruth adjourned the meeting at 12:22 P.M.*

Signed:

---

(Signature)

Dorothy Allen, STARS Board Secretary

---

(Date)