



**SAGINAW TRANSIT AUTHORITY REGIONAL SERVICES
BOARD MEETING AGENDA**

Monday, August 27th, 2018

12:00 P.M.

Call to Order

Mr. Carl Ruth called the meeting to order at 12:05 PM

Roll Call

Zachery Lach conducted roll call

Present: Chairman Carl Ruth, Mrs. Dorothy Allen, Mr. Dean Emerson, Ms. Diana Gutierrez, Mr. Neil Phelps

Absent: Ms. Blanche Clark, Mr. Dennis Browning, Ms. Karen Courneya (Excused)

Staff: Mr. Glenn Steffens, Ms. Lauren Pavlowski, Ms. Joann Johnson-West, Ms. Sherina Turner, Mr. Zachery Lach

Public: None

Comments from the Public

None

Part I: Board Action Items:

A. Approval of Agenda, August 27th, 2018

A motion was made by Mr. Dean Emerson, supported by Ms. Diana Gutierrez, to accept the Projected Cash Flow Report; motion approved unanimously.

B. Approval of the May Board and Committee Meeting Minutes

- *Planning Committee Minutes - No Meeting*
- *Personnel & Policy Committee Minutes- 07/09/18*
- *Finance Committee Minutes- 07/09/18*
- *Regular Board Minutes- 07/09/18*

A motion was made by Mr. Dean Emerson, supported by Mr. Neil Phelps, to approve the June Board and Committee Minutes; motion approved unanimously.

C. Committee Reports

- *Planning and Governmental Affairs Committee*
(1) Update from Committee Chair

Ms. Diana Gutierrez stated that STARS will no longer be running the SVSU Nightline but will be advertising the STARS Express. Ms. Dianna Gutierrez said that we discuss the topics of the upcoming RFP's, Triennial Review and Saginaw School District.

- *Personnel/Policy Committee*
(2) Update from Committee Chair

Mrs. Dorothy Allen stated that the committee discussed Executive Director Glenn Steffens contract and reviewed the Executive Director evaluation. Mr. Carl Ruth state that it was a closed session, and that is all that can be discussed.

- *Finance Committee*
(3) Update from Committee Chair

(4) **Receive and File** FY 2018 Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program

(5) **Receive and File** FY 2018 100% State for two 30 < 35ft replacement busses

(6) **Receive and File** FY 2014 Section 5339 Bus and Bus Facilities Formula Program

(7) **Receive and File** FY 2014 Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program

(8) **Receive and File** FY 2017 Section 5339 (b) – Local Competitive Bus and Bus Facilities Investment Program

(9) **Receive and File** FY 2018 Section 5307 – Local Transit Formula Grants

(10) **Receive and File** FY 2018 5311 Operating Formula Grants for Rural Areas Program

Ms. Lauren Pavlowski then went into the June and July 2018 budget reports.

A motion was made by Mr. Dean Emerson, supported by Mr. Neil Phelps, to receive and file the reports; motion approved unanimously.

D. Executive Director Report

Mr. Glenn Steffens discussed the opportunity there might be with COTA, and the time Mr. Glenn Steffens spent at COTA last week. STARS purchased 3 busses from COTA and STARS should be expecting them this week. Mr. Glenn Steffens said that STARS is interested in purchasing 10 busses to replace busses. Mr. Neil Phelps asked if the 10 busses from COTA would replace 10 busses on STARS fleet. Mr. Glenn Steffens stated that would be the case. Mr. Neil Phelps asked how this would impact the initial goal of replacing 20 busses, and Mr. Glenn Steffens said that STARS has already achieved that goal. Ms. Dianna Gutierrez then asked if Mr. Vince DeLosSantos could speak on the matter with COTA. Mr. Vince DeLosSantos state that STARS would be crazy not to do this deal, and that it would be a no-brainer for STARS. Mr. Glenn Steffens then presented Chairman Carl Ruth with a plaque recognizing

STARS 45 years of service. Mr. Glenn Steffens then went into the visit from Congressman Kildee and stated that the meeting was very productive and was able to give Congressman Kildee a good look at the state of STARS. Mr. Glenn Steffens went STARS budget regarding the salaries and wages that is over budget. Mr. Neil Phelps asked how the Wellness Grant is going, and Mr. Glenn Steffens said that the arbiter is looking into that.

At 12:45 P.M. Mr. Glen Steffens asked if the board could go into a closed session; It was approved unanimously.

E. Executive Director Glenn Steffens Contract Discussion.

Mr. Glenn Steffens went into discussion about his contract. Mr. Glenn Steffens said he wants to forgo his raises and use one of STARS vehicles for transportation to and from work. Mr. Glenn Steffens stated that STARS has rebounded during his time and that a lot of transportation agencies are now looking at what STARS is doing and modelling what they do after STARS. Mr. Glenn Steffens thanked the Board for taking a chance on him, and hopefully the Board is happy with the work he has done for STARS. Chairman Carl Ruth asked how using the Ford Taurus would impact STARS on a day-to-day basis, Mr. Glenn Steffens said that he would be very flexible if any issues came up. Mr. Neil Phelps asked if there was any interest in expanding the administrative fleet, and Mr. Glenn Steffen said it would be on a need-only basis.

Comments from Board Members

None

Adjournment

A motion was made by Mr. Dean Emerson, supported by Mr. Neil Phelps, to adjourn the August 27th, 2018 board meeting; motion approved unanimously. Chairman Carl Ruth adjourned the meeting at 12:57 P.M.

Signed:

(Signature)

Dorothy Allen, STARS Board Secretary

(Date)