



SAGINAW TRANSIT AUTHORITY REGIONAL SERVICES BOARD OF DIRECTORS REGULAR MEETING MINUTES

Monday – May 20, 2024
STARS Board Room (615 Johnson St.)

12:00 PM

CALL TO ORDER

Ms. Miller called the meeting to order at 12:00 PM.

ROLL CALL

Members Present: Ms. Kathy Miller, Mr. Carl Ruth, Md. Diana Gutierrez, Ms. Evelyn McGovern, Ms. Vickie Dillon, Mr. Hanley, Ms. Kristy Nelson

Members Absent: Mr. Floyd Kloc, Mr. Jimmy Greene

EXCUSE ABSENT MEMBERS

Mr. Ruth motioned to excuse all absent members; Mr. Hanley supported. Motion carried.

PUBLIC COMMENTS

None

APPROVAL OF CONSENT AGENDA

Mr. Ruth moved to approve the consent agenda without changes; Ms. Gutierrez supported. Motion carried.

STRATEGIC PRIORITY COMMITTEE REPORTS & ACTION ITEMS

Finance Committee (May 20, 2024)

Cash Flows, & Draft March 2024 Financial Statements

Ms. Lauren Pavlowski, CFO, gave a brief overview of the Cash Flows and the draft Financial Statements.

L4029 Tax Rate Request

Ms. Pavlowski gave a brief update on the millage, and the vote coming up in August. We are approving 3.2 mills, and Ms. Pavlowski asked for this to be approved by the board and signed by the Board Chair and the Board Secretary. Mr. Ruth moved to approve; Mr. Hanley seconded.

DBE Update

Ms. Pavlowski gave a quick review of what the DBE is, and what makes a business DBE complaint. She said we are at zero for what we have spent on DBE. We have a report showing we tried and included DBE businesses in our bids.

Awareness & Engagement (5/13/2024)

Employer Route Discussion with Stakeholders & Businesses

Ms. McGovern updated the board that we met with Ms. Raquel Perez and Ms. Wendy Harness from HSC, Mr. Hurley Coleman from Saginaw CAC, Mr. Michael Hoard from Saginaw DHHS, Ms. Samm Jones from Partnershift Network, and Mr. Terry Pruitt from NAACP Saginaw Branch. Mr. Steffens noted they are hiring about eight new employees a month, which we hope to market this service too, as well as current employees located in the city. Ms. Miller gave her thoughts on the discussion, whether other businesses in the area we may be able to partner with to split costs with HSC, and how she thought it was constructive.

Resources & Operations (5/13/2024)

Review feedback from A&E Committee Employer Route Discussion

Mr. Steffens said we continued the conversation after the Awareness and Engagement committee and brainstormed other businesses that could hop on to this job route potentially.

Innovative Service Offerings (5/6/2024)

Update on SVSU, Update on Delta College

Ms. Miller mentioned a discussion the committee had with SVSU regarding their transit hub that is in the works. Ms. Nelson mentioned the gap in transit to Delta college, and what it would take to fund that. She presented this to the president of the college, proposing ways they could find these funds. Mr. Steffens said regarding SVSU, this coming school year they will not have a student fee; in the fall of 2025 they should have a fee in place. We should expect revenue from them that year. There was a brief discussion on the different things we can do to track this data/charge that fee with Delta.

OTHER REPORTS

Executive Director Report

Mr. Steffens said he did a spot on 107.1 with Mr. Kareem Bowen, and spoke about what we need to do to move forward as a city. Mr. Steffens said the Legislative meeting had a good turnout. They spoke about the budget, the ongoing conversation on how to fund transit. Mr. Steffens explained the local Elected Officials Luncheon also went well, and the possible Potter Street Station move was discussed. He said the arrival of the Memorial Cup will be this Thursday, we will be taking a bus with community leaders to the Horizons center. The games start this Friday. Mr. Steffens mentioned the agency wide meeting a cookout that was on Sunday, with the Union meeting held the Saturday before. They were able to come to an agreement with the attendance policy. Employees with four or more call ins by Friday will be on a strict attendance plan during the Memorial Cup. They also spoke about raising the bar for STARS service during this event and keeping up with those standards after this event ends. Safety standards, and what employees can or cannot say while working for STARS were also discussed.

BOARD MEMBER COMMENTS

Ms. Dillon said STARS was integral in getting in on the Memorial Cup early and starting excitement throughout the city.

Ms. Gutierrez is looking forward to seeing how it turns out.

Mr. Ruth thanked everyone for the flowers for his mother's passing.

Ms. Nelson thanked the staff for all the work ahead for the Memorial Cup.

Ms. McGovern noted this is a lot of work, and the board appreciates staff efforts.

Mr. Steffens shared two videos that are being advertised for STARS during the memorial cup.

ADJOURNMENT

Ms. Miller moved to adjourn the meeting. The meeting was adjourned at 12:58 PM.

Vickie Dillon Date: 6/24/2024
Vickie Dillon, Secretary