



**SAGINAW TRANSIT AUTHORITY REGIONAL SERVICES  
BOARD OF DIRECTORS REGULAR MEETING MINUTES**

**Monday – June 24, 2024  
STARS Board Room (615 Johnson St.)**

**12:00 PM**

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CALL TO ORDER

*Ms. Miller called the meeting to order at 12:01 PM.*

ROLL CALL

*Members Present: Ms. Kathy Miller, Mr. Floyd Kloc, Ms. Diana Gutierrez, Mr. Michael Hanley, Ms. Kristy Nelson,  
Mr. Jimmy Greene, Ms. Vickie Dillon*

*Members Absent: Mr. Carl Ruth, Ms. Evelyn McGovern*

EXCUSE ABSENT MEMBERS

*Ms. Miller asked for a motion to excuse all absent members. Mr. Kloc motioned, which was seconded by Mr. Greene and Ms. Gutierrez. Motion carried unanimously.*

PUBLIC COMMENTS

*None*

APPROVAL OF CONSENT AGENDA

*Mr. Kloc moved to approve the minutes as is, which was supported by Mr. Greene. Motion carried unanimously.*

STRATEGIC PRIORITIES & DISCUSSION ITEMS

*Cash Flows*

*Ms. Lauren Pavlowski, CFO, shared that July 19<sup>th</sup> will be her last day at STARS, as she will be working for MTA Flint as their CFO. Ms. Pavlowski reviewed the cash flows with the Board Members.*

*Draft April Financial Statements*

*Ms. Pavlowski reviewed the financial statements. Mr. Kloc said the Finance Committee. Mr. Kloc motioned to approve both the Cash Flows and Draft April Financial Statements. Mr. Greene seconded the motion. Motion carried unanimously.*

*Committee Updates*

*Mr. Steffens said each committee met, spoke about the Memorial Cup, and set agenda topics for the rest of the year. Ms. Miller mentioned the Executive Director annual evaluation and asked for the evaluation form used last year be provided to the Board Members in July, to then go over during the August Board meeting.*

OTHER REPORTS

*New Business*

*Mr. Dennis McDonough shared a presentation with the Board which went over the data from the Memorial Cup. He*

shared a passenger count breakdown, a fixed route comparison, and other information with the members, allowing for discussion. There was brief discussion on why certain days had less riders, and why others had more riders. Ms. Miller said this is great considering the county millage is upcoming. Mr. Steffens shared the Automatic Passenger Counters are in place and running, so we now have the data of when a passenger gets on and when they get off the bus. Ms. Gutierrez asked how the Carrollton shuttle went. Mr. Steffens replied that the 6-hour run was highly successful. A passenger survey was conducted the week after the Memorial Cup. Mr. McDonough also shared the survey results in his presentation. He shared that there were 227 total surveys taken, and briefly explained the passengers wants and areas we can do better based on their comments. A city resident had questions about certain stops that will be addressed by staff after the meeting. Mr. McDonough also shared a quick video that was created for and presented at a shelter and bus pad grant ask meeting. Mr. Kloc expressed the importance of showing this to the City Council before they allocate their remaining covid funding.

#### Executive Director Reports

Mr. Steffens said our annual Employee Appreciation Christmas in "July" party will be August 3<sup>rd</sup> 7pm-10pm at Stardust Lanes. Mr. Steffens shared his appreciation for Ms. Pavloski as STARS CFO over the last 8 years, and all she has done for the agency.

#### BOARD MEMBER COMMENTS

Ms. Dillion was impressed with our involvement in the success of the Memorial Cup.


Mr. Greene was happy we were able to provide these services and listen to the feedback. STARS was integral to this event. He shared how impressed everyone was with Saginaw during the Memorial Cup and thanked everyone for their participation.

Ms. Gutierrez agreed, and thanked Ms. Pavlowski for all the work she had done for STARS.

Mr. Kloc thanked Saginaw Spirit for putting the Memorial Cup together.

#### ADJOURNMENT

Mr. Greene motioned to adjourn the meeting at 12:52 PM. Mr. Kloc



Date: 9/9/2024

Vickie Dillon, Secretary